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10 October 1968

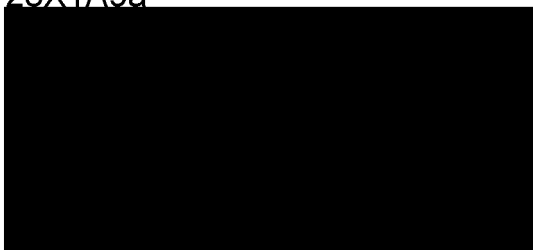
MEMORANDUM FOR THE RECORD

SUBJECT: Visit with Office of Special Projects, DDS&T, RMO,
25X1A9a Mr. [REDACTED]

Date Visited: 3 October 1968, *Tamara*

Program Brief: The OSP records program is still in its infancy, having only been given life through the development of records control schedules and the basics of a program through a survey and on-the-spot spade work in February and March of 1967. Since that time, records have been retired to the Center. There needs to be Vital Records Deposit Schedules developed for OSP, which at the time of the survey were not prepared because OSP was in a state of formulation and shake down, and precise protection for its records was not determinable. It can be said, however, that the OSP program shows encouraging signs of moving forward, mainly because of a bright and energetic RMO, whose native ability and drive more than compensates for his lack of professional records background. He is still pursuing external enrichment programs in that he is working toward an AB degree. Another factor is that the present Chief, Support Branch, Program Administration Division, is records management oriented and is a prime mover in the shaping and implementation of an OSP program. Unfortunately, the OSP/RMO is also Chief of the OSP Registry, and is restricted as to the time he can devote to the program. It is quite likely that more direct assistance by the Records Administration Branch, SSS, will be needed to get this fledgling program off the ground, but this attention will be profitable and justified.

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